

UHMC RH1 GIS EDUCATIONAL SPECIALIST – ID# 13109.

University of Hawaii Maui College. Regular, Full-Time, RCUH Non-Civil Service position with the University of Hawaii Maui College (UHMC), for the Rural Hawaii 1 (RH1) Project, located in Kahului, Maui, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MONTHLY SALARY: Salary commensurate with qualifications.

DUTIES: Coordinates, manages, and directs all activities of the project. Works to achieve project outcomes, writes all necessary project reports. Acts as a liaison with the Geographic Information Systems (GIS) industry developing job and employment opportunities for the project's participants. Develops three (3) credit courses for the GIS Certificate Program for delivery at UH Maui College and at off-campus sites at Hawaii Community College and Kauai Community College. Develops assessment tools and strategies for continuous course improvement. Obtains approval for new courses through the UH Maui College curriculum approval process and articulates courses with other UH college campuses. Collaborates with the Instructional Design team on innovative program delivery. Teaches the UH Maui College GIS Certificate Program courses. Assists in the evaluation of curriculum and in the development of assessment tools and strategies for course and student development. Participates in departmental, community and university service. Supervises the three (3) GIS Technical Support personnel.

PRIMARY QUALIFICATIONS: EDUCATION: Master's Degree from an accredited college or university in Information Technology, Surveying, Geography, Geomatics or a related field. **EXPERIENCE:** At least two (2) years of experience teaching GIS courses in a college setting. At least one (1) year of supervisory experience. **ABIL/KNOW/SKILLS:** Demonstrated expertise in GIS and curriculum development. Functional knowledge and understanding of the principles, theories, federal and state laws, rules and regulations, and systems associated with federal grants. Ability to establish and maintain effective working relationships with internal and external organizations, groups, team members, individuals, and the public. Ability to recognize problems, identify possible causes, and resolve a full range of issues that may occur in managing a grant-funded project involving research, curriculum and course development. Excellent written and oral communication skills. Must possess strong computer software skills with professional software programs commonly used in GIS. Must possess a valid driver's license and personal insured vehicle. Post Offer/Employment Condition: Must be able to pass a post offer criminal background check.

SECONDARY QUALIFICATIONS: PhD from an accredited or university in Surveying, Geography, Geomatics or a related field. One to three (1-3) years of experience in administering projects funded by a Federal grant or working on a federal grant project in a position of responsibility. Knowledge of UH administrative procedures.

INQUIRIES: Deborah McNulty 984-3210 (Maui).

APPLICATION REQUIREMENTS: Please go to www.rcuh.com, click on "Employment"; select "Apply" and navigate to "See Job Announcements and/or Apply for a Job." You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344.

CLOSING DATE: March 10, 2013.

EEO/AA Employer. Auxiliary aids are available to individuals with disabilities upon request.